



University of Hawai'i at Mānoa Study Abroad Center APPLICATION FOR STUDY ABROAD PROGRAMS

www.studyabroad.hawaii.edu/students/applications

UH-System and non-UH students are welcome to apply. Applications missing any of the following items will be deemed incomplete and not considered for review.

APPLICATION CHECKLIST

- General information** Provide all information requested in black ink.
- Program of study statement** Write a 500-word essay detailing your objectives for the study abroad program.
- Confidential academic references** Fill out the portion above the “Applicant’s Waiver Statement” and sign the waiver if you wish. All forms must be completed by college/university faculty members who are able to judge your academic qualifications for studying abroad. All completed reference forms must be submitted directly by each evaluator to the Study Abroad Center.

▪ **Semester/Year programs:**

three (3) academic	OR	two (2) academic + one (1) from an employer or supervisor
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▪ **Summer programs:** two (2) academic references

Repeat Study Abroad Center applicants—Students who have already successfully completed a UHMSAC program and are applying for another program or term need only ONE reference form filled out by their former resident director and/or appropriate faculty member.

- Student Progress Report** First-year college students require an academic progress report from each of their current college instructors.
- Transcripts are required from the following students:**
 - students not enrolled in any of the 10 University of Hawai'i campuses
 - first-year college students must provide their high school transcript
 - transfer students whose records **DO NOT** appear on their UH STAR report

Transcripts should be mailed directly from the school to the Study Abroad Center and have the specific program location indicated on the transcript request form.

- Application fee** Check or money order for \$30, payable to RCUH (*Research Corporation of the University of Hawai'i*).
- Visa status (NON-U.S. CITIZENS ONLY)** Submit a copy of the document that allows you to legally study/live in the U.S.: DS 2019 (J-1 visa holders), I-20 (F-1 visa holders) or Alien Registration Card (permanent residents)

Submit your completed application and fee to the Study Abroad Center on or before the deadline set for the program. A selection committee will review the application and make its recommendation to the Study Abroad Center. If admitted, you will receive program-specific acceptance forms and other pertinent information.

University of Hawai'i at Mānoa Study Abroad Center

1890 East-West Road, Moore Hall 115
Honolulu, HI 96822
phone: (808) 956-5143, 956-6958
fax: (808) 956-9319
www.studyabroad.hawaii.edu uhmsac@hawaii.edu

APPLICATION DEADLINES	
SPRING (Kōbe, Japan only)	October 1
SPRING.....	October 15
SUMMER.....	February 17
YEAR in Japan.....	March 1
FALL.....	April 1

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Revised 09/17

This is a fillable form.
 Complete and print in black ink,
 on single-sided sheets.

1. PROGRAM/LOCATION ABROAD	2. STUDY ABROAD TERM <input type="checkbox"/> FALL 20 _____ <input type="checkbox"/> SPRING 20 _____ <input type="checkbox"/> SUMMER 20 _____ <input type="checkbox"/> ACADEMIC YEAR 20 ____ - ____
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BIOGRAPHICAL DATA

3a. LAST NAME		3b. FIRST NAME		3c. M.I.
4. PREFERRED NAME		5a. UH ID NUMBER	5b. UH USERNAME	
6. GENDER	7. DATE OF BIRTH (MONTH/DAY/YEAR)	8. EMAIL ADDRESS		
9a. CURRENT MAILING ADDRESS			9b. MOBILE NUMBER	
10a. PERMANENT MAILING ADDRESS			10b. TELEPHONE NUMBER	
<i>Passport info: if you do not have a passport, please apply for one as soon as possible.</i>		12. ETHNICITY		
11a. FULL NAME AS IT APPEARS ON PASSPORT		<input type="checkbox"/> African American/Black <input type="checkbox"/> Korean <input type="checkbox"/> American Indian/Alaskan <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Caucasian <input type="checkbox"/> Chinese <input type="checkbox"/> Samoan <input type="checkbox"/> Filipino <input type="checkbox"/> Vietnamese <input type="checkbox"/> Hawaiian <input type="checkbox"/> other: _____ <input type="checkbox"/> Hispanic/Latino		
11b. NUMBER	11c. GENDER ON PASSPORT <input type="checkbox"/> F <input type="checkbox"/> M			
11d. ISSUE DATE	11e. EXPIRATION DATE			
13. COUNTRY OF CITIZENSHIP		14. RESIDENT OF HAWAII <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>15a is for non-U.S. citizens only; 15b & 15c are for non-native speakers of English</i>				
15a. VISA STATUS <input type="checkbox"/> F1 <input type="checkbox"/> J1		15b. TOEFL SCORE	15c. UHM ELI PLACEMENT SCORE	

ACADEMIC BACKGROUND

16. List all schools you have attended and are attending, beginning with high school:			
NAME OF INSTITUTION	FROM	TO	CITY, STATE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
17a. MAJOR(S)		17b. MINOR(S)/CERTIFICATES	
18. CUMULATIVE GPA	19. NUMBER OF CREDITS COMPLETED		
	UNDERGRADUATE _____		GRADUATE _____

APPLICANT'S NAME (PRINT)

PROGRAM/LOCATION ABROAD

TERM

20. State briefly any additional information that may be useful to the selection committee in evaluating your candidacy, including any travel or residence in other countries or regions of the United States.

21. Interests and/or hobbies:

22. Activities and/or organizations:

23. If you are not accepted to the program of your choice, which other program(s) would you consider? State your reasons.

24a. Describe your plans for financing your participation in a study abroad program.

24b. Are you receiving financial aid?

YES NO

24c. Are you a Pell Grant recipient?

YES NO

24d. Will you be utilizing VA education benefits?
(e.g. the G.I. Bill)

YES NO

24e. Did either of your parents attend college?

YES NO

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APPLICANT'S NAME (PRINT)	
PROGRAM/LOCATION ABROAD	TERM

25. How did you find out about this program? Check all items that apply.

- | | |
|---|--|
| <input type="checkbox"/> Program alumni/friend | <input type="checkbox"/> Mānoa Advising Center |
| <input type="checkbox"/> Professor, instructor, or graduate assistant:
Which department? _____ | <input type="checkbox"/> College Opportunities Program |
| <input type="checkbox"/> College academic advisor | <input type="checkbox"/> Hawai'i Undergraduate Initiative |
| <input type="checkbox"/> Classroom presentations
Which class(es)? _____ | <input type="checkbox"/> Student Support Services |
| <input type="checkbox"/> UHM Study Abroad Center Fair | <input type="checkbox"/> "The Mānoa Experience" |
| <input type="checkbox"/> UHM Study Abroad Center website | <input type="checkbox"/> New/Transfer Student Orientation |
| <input type="checkbox"/> UHM Study Abroad Center flyer/poster | <input type="checkbox"/> Shidler Passport Fair |
| <input type="checkbox"/> UHM Study Abroad Center email announcements | <input type="checkbox"/> High school counselor |
| <input type="checkbox"/> Banners/bulletin boards on campus | <input type="checkbox"/> Internet search engine: _____ |
| <input type="checkbox"/> Campus center tabling | <input type="checkbox"/> Study Abroad guide/reference book:
_____ |
| | <input type="checkbox"/> Other source: _____ |

26. Write a concise, 500-word essay of your proposed study abroad program and how it relates to your present academic program. Discuss the classes you wish to take. Describe also the personal benefits you expect to receive from the program. Discuss how aspects of the particular program apply directly to your personal, academic and professional goals. What specific features of the program appeal to you? If there is anything on your transcript(s) you need to explain (poor grades, withdrawals, leaves of absence, etc.), please do so. Attach this statement to your application.

I certify that the information given up to this point is true and complete. I authorize the University of Hawai'i at Mānoa Study Abroad Center to review any information in the custody of the University of Hawai'i at Mānoa, for the purpose of determining my eligibility for this program. Further, I agree to release any and all records and transcripts held by any institution to the University of Hawai'i at Mānoa Study Abroad Center and any other parties that the University of Hawai'i at Mānoa Study Abroad Center deems appropriate, as necessary for my participation in this program.

If accepted as a participant in this program, I shall be subject to rules and requirements of the University of Hawai'i at Mānoa Study Abroad Center, the University of Hawai'i at Mānoa, cooperating universities in the U.S. and overseas. I understand and agree that I am subject to immediate dismissal from the program if I violate any rule, and I agree to assume financial responsibility for all program fees.

Signature

Date