University of Hawaiʻi at Mānoa
Study Abroad Center

Faculty Resident Directorship
Program Summary
(Semester/Year Programs)

Machida, Japan
MACHIDA, JAPAN
BRIEF SUMMARY

Host institution: J.F. Oberlin University

Program focus: Arts and Humanities, Business, Education, Social Sciences, Sciences, Japanese Language. UHM faculty to offer two courses each term in their area of specialization but must be Japan-specific.
http://www.studyabroad.org/programs/semester-year/machida-japan/

Program period: Fall: September- late December; Spring: April- early August

Inquiries: Sarita Rai, Director: sarita@hawaii.edu

Other application requirements: Departmental and Dean Level approvals/ agreement to continue paying applicant’s salary while teaching on a study abroad program. Replacement cost for a lecturer position to the department may be possible but not guaranteed.

Resident Director’s responsibilities:
Prior to Departure
• Student recruitment
• Advising
• Assisting with pre-departure cross-cultural training

On-site
• Teaching two 3-credit courses per semester that are location specific utilizing the local resources to UHM and host institution’s students
• Mentoring UHM students and ensure student learning outcomes through contextual learning activities
• Monitoring academic quality and student support services at the host university
• On-site risk management
• Counseling and advising of students
• Complete professional development and/or research plan or curriculum development as approved by the Council on Study Abroad – based on applicant’s proposal.

Resident Director’s Remuneration
• Transportation: Honolulu-Tōkyō-Honolulu
• Accommodation
• Teaching materials shipping allowance
• Continuation of UHM salary and benefits since the appointment is not a sabbatical

Semester in Machida at J.F. Oberlin University
The University of Hawai‘i at Mānoa "Spring/Academic Year in Machida" Study Abroad Program is based at J.F. Oberlin University, a private co-educational institutional located in the Tōkyō suburb of Machida. J.F. Oberlin has a population of approximately
7000 students. Established in 1966, J.F. Oberlin consists of Undergraduate Colleges of Humanities (English, Chinese, Languages and Information Studies, Psychology, Health and Sports Science and Arts and Culture Studies), Economics, International Studies, Business and Public Administration, and Graduate programs in areas of International Relations, Pan-Pacific Cultural Studies, Higher Education Administration, Foreign Language Instruction, Clinical and Health Psychology and Gerontology. Oberlin’s Reconnaissance Japan (RJ) Program is an academic program for foreign students from around the world who wish to learn about, and personally experience, Japan. Students may participate in Reconnaissance Japan for either a single academic year or an academic year. The program offers Japanese language skills and training courses from the introductory to advanced levels. A wide variety of culture and civilization courses on Japan taught in English are also offered each academic year.

Reconnaissance Japan allows students from other countries to learn about and experience Japan within the supportive environment of Oberlin University's International Student Center. University of Hawai’i at Mānoa students have the opportunity to take courses offered by UHM faculty, as well as any courses in the program. UHM Faculty Resident Director’s courses will also be available to all J.F. Oberlin students as part of their curriculum. UHM students take at least one course from the Resident Director and add on other J.F. Oberlin Reconnaissance Japan courses, totaling an academic load of 12 to 15 credits per term.

**UHM Resident Director Appointment and Orientation/Training**

The Council on Study Abroad will appoint one faculty member per semester to teach two courses per term and perform related tasks for the program in Oberlin. For the duration of the appointment, the resident director will be under the purview of the Director of the UHM Study Abroad Center. While in Japan, the UHM faculty is considered to be visiting faculty at Oberlin for the period of the program. An office space, relevant office equipment, all course related administrative and logistical support are provided by Oberlin University’s International Student Center.

It is important to note that while the Center for International Student Center provides the UHM students a “home-base” and a chance for our students to study in Japan in English, Oberlin also shares institutional liability with our University. Therefore, the UHM resident director is relied upon by the UHM Study Abroad Center and Oberlin to ensure that a standard of care is provided to our participants thereby minimizing liability. This means monitoring and responding to the needs of the participants in the areas of academic, accommodations, health/safety, and as well as personal life (when appropriate) and encouraging UHM students to seek help from the International Student Center personnel. The International Student Center will also assign advisors to work with the UHM faculty and the students. All appointed resident director(s) undergo a training session, which will help the faculty carry out his/her stated study abroad responsibilities effectively.